

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

**Response:**

**Response:**

- Academic Calendar is prepared by the Academic committee which is in tune with academic calendar of affiliating Kashmir University.
- Curriculum and syllabi are followed as prescribed by the affiliating University.
- Allocation of the subjects to the faculty is done with due consideration of faculty's specialization, experience and area of interest in consultation with faculties.
- Time table is framed according to the curriculum.
- The course file along with lecture plan, lecture notes, question bank and tutorial sheets are prepared by the faculty members before the commencement of the semester for all subjects.
- Lab manuals and practical handouts are prepared well in advance before the commencement of the lab classes.
- Internal Assessment Tests, tutorials, assignments and mock tests are planned at regular intervals.
- Course files are prepared by the faculty which includes:
  - Student Name List
  - Timetable of the Faculty
  - Objectives and Outcomes (course outcome and programme outcome)
  - Syllabus
  - Lecture Plans, tutorial sheets, assignment sheets
  - Previous year Question Paper and hints for appropriate response
  - Internal assessment question paper
  - Sample answer scripts
  - Mark statements
  - Question Bank
  - Content to be learned beyond syllabus
  - Log book of teaching-learning activities
- Feedback proforma is designed for distribution among the students to enhance the Teaching-learning process and improve the performance of faculty based on feedback
- Class Committee meetings are scheduled twice/thrice in every semester to address the grievances of the students. These meetings are convened by Head of the Department.
- ERP software implemented to monitor students academic activities.
- Remedial/compensatory classes are arranged for slow learner students who are weak in academic performance.
- Information and Communication Technology (ICT) is effectively utilized by the faculty members for the curriculum transaction. Use of LCD projectors is encouraged for presentations by the faculty members in classrooms with roof mounted projectors. It enables the students in better understanding of the subjects.

- Audio-visual aids are arranged in Labs to improve the learning process.
- Availability of text books, reference books, journals, NPTEL in the library is ensured for the effective course delivery.
- Institute plans a system to interact with various industries through the Training and Placement Cell/Industry Institute Interaction Cell (IIIC).
- The Training & Placement officer works for effective implementation and arranges the tie-up with industries for on & off campus placements.
- The institute has been signing MOUs with various industries regularly to conduct enrichment programs for faculty and students.
- The students are encouraged to undergo practical/hands-on training & internship during the summer/winter vacations.
- Regular talks are arranged by each and every department by way of invitation of industry personnel to visit the campus and have interaction with faculty and students.
- Departments are encouraged to do consultancy work for an industry with the available expertise in the department.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 0

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

**Response:** 28.29

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	5	12	12

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

**Response:** 32.35

1.2.1.1 How many new courses are introduced within the last five years

Response: 461

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Response:** 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 10

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response:** 8.44

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
536	536	65	120	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### Response:

#### Gender:

- There is no gender discrimination in the institution. Females are given equal opportunities in Management, administration, admission, training and placement, co-curricular, extracurricular activities, sports etc. Separate events for women students and faculty in sports day are conducted.
- Women's day is celebrated in a grand manner where both students and staff are encouraged to participate. Eminent women celebrities are invited as chief guests to motivate and encourage women.
- The Institution has Internal Complaint Committee which looks into the gender grievances.
- Higher level administrative positions like Vice-Chairperson, Vice-Principal, Dean-Student Welfare and some HODs are held by Women.
- Women faculty and students are encouraged to attend various seminars, workshops about women empowerment both inside and outside the institution.

#### Environment and sustainability

- The Institution is located over picturesque karewa land with a pleasant climate throughout the year. As goodwill gesture/part of Corporate Social Responsibility, the institution has planted trees to provide a green cover to the entire area thereby reducing the pollution, providing a healthy atmosphere to the students and faculties.
- The students are encouraged to implement Eco-friendly renewable and replenish-able energy based projects in line with the curriculum provided by the affiliating University.
- The respective departments conduct programs on environment to make the public aware on conservation of energy, preserving trees, etc.

#### Green Campus

- The Institution adopts measures to restrict the use of disposable cups and plates inside the campus

to have a clean and healthy atmosphere.

- The ethos of faculty members and students, to use printers and papers at a minimum level by not permitting to take unnecessary printouts, saves huge amount of paper and in- turn trees.
- Our campus has the following facilities:
  - Tree plantation and gardening
  - Pure and fresh Air
  - Healthy drinking water
  - Rain water harvesting
  - Plastic free campus
  - Tobacco free campus
  - Green campus

## Human Values

- Blood Donation camp
- Anti-Ragging Committee
- Internal Complaint Committee
- Social Awareness like Traffic Management, Disaster Management, usage of computers in daily life etc to ensure better understanding of human values.

### Professional ethics:

- All the students and faculty members are expected to follow the Institute's code of ethics which is published in the calendar and the website for dissemination.
- Students are encouraged to join various Professional societies which create awareness about their subject related ethics.
- During industrial training and project work the students group themselves in a professional environment which inculcates professional ethics.

File Description	Document
Any Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 9

#### 1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 9

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking field projects / internships</b>	
<b>Response:</b> 33.23	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 1004	
<b>File Description</b>	<b>Document</b>
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</b> <b>A. Any 4 of the above</b>  <b>B. Any 3 of the above</b>  <b>C. Any 2 of the above</b>  <b>D. Any 1 of the above</b>  <b>Response:</b> A. Any 4 of the above	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<b>1.4.2 Feedback processes of the institution may be classified as follows:</b> <b>A. Feedback collected, analysed and action taken and feedback available on website</b>  <b>B. Feedback collected, analysed and action has been taken</b>  <b>C. Feedback collected and analysed</b>
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**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

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