

Minutes of Meeting

Reg : Purchase of journals (Print and E-Journals) for the Central Library.

A meeting of Library Sub-Committee was held 03 – 04 -2021 under the chairmanship of Professor Mohammad Mustafa , Dean Academics in which the following members participated :

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|------------------------------|-------------------------|---------------|
| 1. Er. S. A. S Rufai | Director, S.D & V.E | (Member) |
| 2. Prof. Aijaz Ahmad Mistree | HOD Business management | (Member) |
| 3. Dr. Mohammad Jibrán khan | coordinator PG courses | (Member) |
| 4. M.S Mattoo | Chief Librarian | (Coordinator) |

Besides, Ms. Sahrin Asstt Librarian was also present.

The following was resolved:

1. All relevant Journals which are available free of cost (in print or soft form) shall be explored ,accessed and procured with a print copy of each that shall be kept in the central library.
2. Three Journals (in print form)in each discipline as identified by the department shall be purchased however, the most useful and economically viable journals shall be selected for the purpose or E- Journals may be subscribed in case the subscribing hard copy is not possible within the budgetary provision.
3. Regarding E-Journals the proposal for subscription of services through DELNET with all its ramifications (as suggested in the meeting) shall be put before the management for the consideration and approval. In this regard Chief Librarian was asked to prepare a detailed note to be submitted to the HVCP for necessary approval and orders.
4. The meeting ended with thanks to the chair.

Signatures :

1. Prof. Mohammad Mustafa

2. Er. S.A.S Rufai

3. Prof. Aijaz Ahmad Mistree

4 Dr. Mohammad Jibrán khan

4. M. S. Mattoo

Copy to :

1. All members
2. Pvt Secretary to Hon'ble Chairperson for the kind information of HCPD
3. P. A to HVCP for the kind information of HVCP
4. Dr Irfan Ahmad for publishing it on college website