

IQAC Minutes of Meeting

2016-17

SSM COLLEGE OF ENGINEERING, PATTAN



SSM COLLEGE OF ENGINEERING

Internal Quality Assurance Cell (IQAC)

Academic Year 2016-2017

Meeting -1

Date: 01-03-2017

Time: 10:30 am

Venue: Committee Room

Present in the meeting:

1. Principal
2. Director (M&C)
3. HOD Civil Engineering
4. HOD Computer Science Engineering
5. HOD Electronics & Communication Engineering
6. HOD Electrical Engineering
7. HOD Mechanical Engineering
8. HOD MCA
9. HOD Business School

Agenda Items:

1. Approval of agenda items.
2. Confirmation of minutes of previous IQAC meeting.
3. Providing Online Study Material on College Website
4. Mentor- Mentee Meeting will be conducted thrice in a semester.
5. Course Review Committee Meetings

Agenda 1:

Agenda points were put before the committee for approval and the same were approved for discussion in the meeting.

Agenda 2:

The minutes of the previous IQAC meeting held on 15/06/2016 were confirmed.

Agenda 3:

The provision of online study material in a selective manner came up for discussion and it was decided to keep facility available for students after preparing the same.

Agenda 4:

In order to have an effective and efficient mentor mentee system in place it was decided to conduct mentor mentee meetings thrice in a semester.

Agenda 5:



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CRC has an effective role and the issue came up for deliberation's and it was decided to have at least two meetings of course review committee i.e. at the beginning of the semester and at the end of the semester.

Nashaly.
Principal



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Internal Quality Assurance Cell (IQAC)

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Meeting -2

Record note of 2nd IQAC meeting for the session 2016-17 held on 29-07-2017 at 10:30am in Committee room.

Agenda Items:

1. Confirmation of minutes of previous IQAC meeting.
2. Orientation to faculty members
3. Faculty orientation programme on "Learning outcomes and Student Evaluation"
4. ICT based teaching and Learning Methodology.
5. Industry Institute Interaction cell(IIIC):

The committee under the chairmanship of Chairperson IQAC discussed in detail the above agenda points and the discussions were arrived at:-

Agenda 1:

The minutes of the meeting of IQAC held on 01-03-2017 were confirmed.

Agenda 2, 3:

Keeping in view the significance of orientation programme in view of fast changing trends need was felt to have frequent orientation programmes for the faculty to upgrade their knowledge.

Agenda 4:

Regarding ICT based teaching/learning methodology it was decided to have all the classrooms ICT enabled.

Agenda 5:

IIIC previously Industry Institution Partnership Cell (IIPC) is established to understand the dynamic demands of the competitive domestic and global markets and to bridge the gap between the Institute and the Industry. The cell actively looks after the MOUs with industry, Industrial visits, Internships, curriculum inputs etc.

Present in the meeting:

1. Principal
2. Director (M&C)
3. HOD Civil Engineering
4. HOD Electrical Engineering
5. HOD Mechanical Engineering
6. HOD Business School

Principal