SSM College of Engineering

Divar Parihaspora Pattan 张ashmir (J&张) 193121

Notification 07 of 2025 Dated: 25-02-2025

Subject: <u>Online registration and disposal of grievances of students/Faculty/</u>
Stakeholders --- Reconstitution of Grievance Redressal Committee.

To provide opportunities for redressal of grievances of students, faculty, and stakeholders, and to establish an appropriate mechanism for the same, the Grievance Redressal Committee is hereby reconstituted as under:

S.No	Designation	Position in
		the
		Committee
1.	Registrar	Chairman
2.	Principal, SSMPTC	Member
3.	Chief Administrative Officer	Member
4.	Controller of Examinations	Member
5.	HOD Civil Engineering	Member
6.	HOD Computer Engineering	Member
7.	HOD Electronics and Communication/Electrical Engineering	Member
8.	HOD Mechanical Engineering	Member
9.	HOD Business School	Member
10.	HOD Applied Science and Humanities	Member
11.	Academic Officer (E/B)	Member
12.	Dean Student Welfare	Member
13.	System Engineer/In-charge IT	Member
14.	Dy. Registrar (Admissions)	Member
15.	Dy. Registrar (Estates and Protocol)	Member
16.	Hostel Warden	Member

The Committee will also ensure transparency for handling and solving the grievance to address constructive and genuine concerns/grievances and to maintain a sustainable, unbiased & Positive Educational Environment.

Online Grievance Redressal Form available at the link (https://www.ssmengg.edu.in/contact-us).

(Dr. Sajad Hussain Din) Principal

No: SSM/EC/25/GRC Dated: 25-02-2025

Circulated to all from S.No 1 to 16

Copy for information to:

- 1. Deputy Registrar (General)
- 2. Assistant Registrar (Transport & Security)
- 3. Pvt. Secretary to the Hon'ble CMD for kind information of the HCMD.
- 4. P.A. to the Hon' ble Chairperson for kind information of the HCP.